

LINK TO SCREENSHOT VIDEO: [https://youtu.be/j10-a\\_3B20Q](https://youtu.be/j10-a_3B20Q)

TABLE OF CONTENTS FOR THE SCREENSHOT TUTORIAL VIDEO:

- 0:00 - INTRODUCTION
- 1:05 - LOG-IN INSTRUCTIONS
- 1:35 - TEAM PAGE - GENERAL INFO
- 2:13 - TEAM PAGE - ICONS ON TOP/RIGHT BRIEF EXPLANATION
- 2:34 - TEAM PAGE - ACCESSING TESTS
- 2:40 - STUDENT DATABASE TIPS
- 3:43 - (\*NOTE - I failed to mention the Meet pulldown menu at the top of the Student Database Page...be sure to choose the correct Meet FIRST when you are putting checkmarks in the boxes beside the events that a given student is playing.)
- 4:45 - ADDING A NEW STUDENT
- 5:30 - PAYMENT STATUS ICON
- 6:08 - RETRIEVING PAST YEARS' TESTS
- 6:57 - USING THE HIDE/POPULATE TRIANGLE
- 7:10 - MOVING THE VERTICAL LINE
- 8:00 - DOWNLOADING THE CURRENT MEET'S TESTS
- 9:00 - COMPUTER SPELLING EXPLANATION AND PROS/CONS
- 11:14 - ENTERING SCORES DURING MEET
- 11:30 - ADDING A NEW STUDENT WITHIN AN EVENT PAGE
- 12:00 - USING THE PRINT PREVIEW TO VERIFY ENTRIES AND SCORES
- 13:35 - VIDEO WRAP UP

ADDITIONAL NOTES: After watching the video multiple times, I found several instances where I wish I had used different phrasing or where I did not emphasize certain details as much as I should have (like hitting the SUBMIT button after everything you do if there is one there.) I plan to go back and re-record this and do a little better job on it soon, but I wanted to get this out there now as a starter video to answer basic questions.